

ROUTING AND TRANSMITTAL SLIP

Date 17 APR 87

ER-87-1473X

DDA SUBJECT FILE COPY

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DIRECTOR OF LOGISTICS		
2.		
3.		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1- FOR ACTION AS APPROPRIATE.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
EXA/DDA	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

* U.S.G.P.O. 1983 - 421-529/320

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EXECUTIVE SECRETARIAT**ROUTING SLIP**

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA		X		
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OCA				
14	D/PAO				
15	D/PERS				
16	D/Ex Staff				
17					
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21					
22					
SUSPENSE		Date			

Remarks

3637 (10-81)

Executive Secretary

16 Apr '87

Date

STAT

37-1473x

STAT **ROBERT SIBLEY**

April 13, 1987

Director
Central Intelligence Agency
Washington, D.C. 20505



Dear Sir:

According to a recent State Department survey, the average cost for a hotel room in the Washington, D.C., area - at the government rate - is \$67.47, not including tax.

I am writing to you because I own two single family houses in the close-in Washington suburbs - one in Arlington, Va., and one in Wheaton, Md. - that I would like to offer to your agency as safe houses, to put up agency personnel when on TAD or TDY, or as temporary housing for new or transferred employees.

These houses both offer safe neighborhoods, extremely convenient locations and discreet neighbors. The Arlington house is within easy walking distance of the Pentagon, Crystal City, shopping, restaurants and two subway stops. It is five minutes from National Airport by car or cab. The Wheaton house is located very close to a beltway entrance that offers easy access to Dulles or BWI airports, is near several bus stops and within walking distance of Wheaton Plaza and a future Metro stop.

These houses can be rented furnished or unfurnished, with linens or without. They have four bedrooms each, full kitchens and all other amenities.

The rental fee for either house would be substantially less than the government rate for a hotel room on a per night basis -- plus offering more space, cooking and laundry facilities, and the possibility of housing up to four or more people in one location for less than the cost of putting one person up in a hotel.

These houses are presently rented but should become available during the summer.

I hope you agree that this will be an excellent way for your agency to save some expenses on housing plus offering other features.

Sincerely,

Robert E. Sibley

20
DEC
1987